

WANTAGE TOWN COUNCIL
STATEMENTS AND QUESTIONS FROM THE PUBLIC
RULES AND PROCEDURES

Wantage Town Council has introduced an agenda item at the beginning of each Council and Committee meeting that gives the opportunity for members of the public to raise questions or make statements on issues concerning the town. This is subject to a number of rules and procedures:

1. Notice of a wish to make a statement or raise a question, together with the subject matter, should be submitted to the Town Clerk by midday on the working day prior to a meeting i.e., for a Monday meeting by midday on the Friday before. This should be in writing to the Town Council office or by email to clerk@wantagetowncouncil.gov.uk
2. All statements and questions must be of direct relevance to Wantage and relate to the business on the meeting's agenda.
3. Only fifteen minutes will be allocated in total to the 'statements and questions' agenda item. No-one is allowed to speak for more than two minutes unless directed by the Chair of the meeting.
4. The Chair of the meeting will decide in which order statements or questions will be taken.
5. Statements and questions must be addressed to the Chair of the meeting. Direct discussion and debate with individual councillors will not be permitted.
6. The Chair may refuse or stop any statement or question that is irrelevant, offensive, repetitive or objectionable.
7. Statements and questions shall not require a meeting or start a debate on the question.
8. The Chair of the meeting may direct that an written or oral response be given, or referred to a future meeting or to a committee.
9. The Chair's decision will be final on all matters.

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