



WANTAGE TOWN COUNCIL  
 Council Offices, The Beacon, Wantage, OX12 9BX  
 Town Clerk: Julia Evans 01235 763459  
[www.wantagetowncouncil.gov.uk](http://www.wantagetowncouncil.gov.uk)

Minutes of The Promotions, Communications & Events Committee meeting held on  
 2 February 2026 at 7.30pm in The Beacon, Portway, Wantage, OX12 9BX  
**The minutes are draft until approved at the next meeting**

**Committee Members Present:**

Councillors T Gilhome (Chair), P Kirby-Harris & V Wright. A Crawford (from item 76)

**Substitute Committee Members Present:** Cllr S Third (for Cllr A Dunford)

**Other Councillors Present:** None

**In Attendance:**

Deputy Clerk: S Sanders  
 Comms & Events Officer L Brown

		Action
67	<b>Apologies for Absence</b> Cllr A Dunford	
68	<b>Declarations of disclosable interests</b> None	
69	<b>Minutes of the meeting held 17 November 2025</b> PROPOSED: Cllr Gilhome SECONDED: Cllr Kirby-Harris RESOLVED: That the minutes were an accurate record of the meeting. The minutes were signed.	
70	<b>Statements and questions from members of the public</b> None.	
71	<b>Income &amp; Expenditure Report</b> Members noted the report that had been circulated prior to the meeting.	
72	<b>Feedback from the Christmas Artisan Market</b> Members had received and noted the post-event survey reports that had been circulated prior to the meeting.	
73	<b>Event Briefs for the St George's Day, International Food Festival and Christmas Artisan Market</b> Members had received the draft briefs prior to the meeting. It was agreed to defer the item until the next meeting.	All Members

74	<p><b>Event Plan/Budget for St George's Day Event 26 April 2026</b></p> <p>Members had received the proposed event plan/budget prior to the meeting.  PROPOSED: Cllr Wright  SECONDED: Cllr Third  RESOLVED: To accept the proposal and agree the total of £5,209.46.  It was hoped that the Vale &amp; Downland Museum would open for the event and be able to provide some educational information about St George.</p>	Comms/Events Officer
75	<p><b>Town Map</b></p> <p>The changes required to update the town map had not been progressed.</p>	T Gilhome
76	<p><b>Terms of Reference for the Events Working Group</b></p> <p>Members had received the draft document prior to the meeting. The item was deferred until the next meeting.</p>	All Members
77	<p><b>Event working Group</b></p> <p><u>Appointment of councillors</u>  Email members of the council seeking additional members to join the group.  <u>Current members</u>  A Yates, L Stommel, S Taylor, M Gillott, C Gunning T Gilhome &amp; L Brown.</p>	Deputy Clerk
78	<p><b>Item for the next newsletter</b></p> <p>Save the date for 2026 events. Handover of MUGA &amp; Allotments - Kingsgrove</p>	Comms/Events Officer
79	<p><b>Agenda items for the next meeting</b></p> <p>Deferred items</p>	
80	<p><b>Date of the next meeting</b></p> <p>27 April 2026</p>	

The meeting closed at 8.40 pm

Signed -----

Date -----